



Impactful Presentation Skills Workshop

Registration Form

About the Workshop

The purpose of presentations is to convince your audience to take a specific action. Join us in this workshop and discover how to deliver presentations that are engaging and persuasive. During the workshop, you'll learn a framework to develop and deliver effective presentations, acquire practical techniques to engage your audience, practice effective techniques to handle difficult questions and discover how to gain commitment at the end of your presentation.

Key Topics

- 5 traits of world-class presenters
- Common mistakes in presentations
- Structuring presentations for maximum persuasion
- Key principles to apply for impactful presentations
- Practical techniques to overcome anxiety & stage fright
- Using voice & body language to project confidence
- 3 ways to start a memorable presentation
- Handling Q&As with ease
- Closing with impact

The Speaker – Mr Koh Thong Joo

Koh Thong Koo is a business practitioner with more than 23 years of industry experience working in MNCs, stat boards, SMEs, public-listed companies and corporate training. During his career, he has spearheaded various portfolios, including sales & marketing, business development, strategic planning and corporate training. Thong Joo specialises in providing training in the area of sales, managerial and leadership skills, applied psychology, presentation skills, creative problem-solving and service excellence.

Who Should Attend Anyone who wants to deliver persuasive and impactful presentations.

Date: 15 August 2024, Thursday	Course Fees: \$398 per participant (Includes Handouts, Lunch & Refreshments)
Time: 9.00am to 5.00pm (Registration starts at 8.45am)	To register: Email your registration forms to us or register online.
Workshop Venue: Carlton Hotel 76 Bras Basah Road Singapore 189558	960 Dunearn Road, #06-25, Singapore 589486 Tel: 6293 9068 Email: info@kccademy.com.sg Website: www.kccademy.com.sg Payment Details: Payment by bank transfer or PayNow Corporate (UEN no. 201100115H) before commencement of workshop

Participant 1:

Participant 2:

Contact Person: (If different from above)

Company Name:

Company Address:

UEN No: Tel: Fax:

Upon receipt of registration, any cancellation must be confirmed in writing, and will be subject to a 10% administrative charge. If notice of cancellation is received less than 5 working days before the course date, or if participant fails to show, participants will be invoiced for the full fee. However, substitutes will be allowed. KC Academy Pte Ltd reserves the right to cancel/postpone the event or change the venue/date/time of the workshop in view of unforeseen circumstances.